

**Minute of Meeting – Executive Committee**

**Clackmannanshire Local Association**

**Educational Institute of Scotland**

**SSSS**

**25/10/18**

**Constitution of Meeting**

Chair: Linsay Hunter

Minute: Wendy Cowan

Present: Karen Farrell, Gavin Hunter, Donal Hurley, Teresa Barker, Gordon Joyce

Apologies: NA

**1. Minute of previous meeting**

**2:1 Minute approved –**

Proposed: Donal Hurley

Seconded: Gavin Hunter

**2:2 Matters arising from minute -**

Facility Time – new version is available which is a more detailed document than before.

Time allocated to Learning Reps has been halved. Additional time enjoyed over last two years for LA is no longer available.

**3. Secretary's Report**

**3:1 LNCT/ Bi Partite** – Agreed it would be useful to clarify what is appropriate for each. Sometimes duplication of matters arising. GH directed the Committee to SNCT handbook - Appendix 1:3 which explains the role of LNCT.

**3:2 WTA** – GH has sent a list to AP of schools which have not submitted a WTA.

**3:3** Staff absence is becoming a priority. A lot of paperwork required from HTs to ensure staff absence paperwork is up to date.

**3:4 Recruitment** is still on the agenda. Agreed this remains an issue but at this stage nothing further to report.

**3:5 Budget** – In papers for Council Meeting held earlier today, (Page 65) it was indicated budget Cases were given to Trade Unions at end of September; cooperatively it has been reported this has been completed which apparently is not the case!

**3:6 Expressive Arts Teacher job description** – GH and TB looked at this. Agreed it was generic enough to have one unified profile.

**3:7 Leave of Absence for Teachers** – document up for review.

**4. Treasurers Report**

**4:1 Books** – all up to date and with the Auditors.

**4:2** Agreed to use some money to purchase Campaign merchandise!

**5. Learning Rep Update**

**5:1** KF is unable to attend EISLR network meetings.

**5:2** DH attended an excellent event as his role as Learning Rep – anti xenophobia.

**6. Items Deferred**

NA

**7. AOCB**

**7:1 Pay Campaign** –

National Demo Rally on Saturday. At the moment there are 113 people from Clacks signed up to attend. GH has organised two buses which will leave Alloa Town Hall at 9.30am.

**7:2** GH will contact Jenny Kemp at HQ re **EIS ASN Network** for more information.

Date of next meeting Thursday 22nd November